

Dear Parents,

Welcome to the 2020-2021 school year at Temple Adat Elohim! Our teachers are looking forward to an engaging and fun year! This year, in response to Covid, extra cleaning measures will be in place, hands will be washed very often, and teachers will be wearing masks and/or face shields. We kindly ask that all parents and guardians wear masks and practice social distancing when on the temple grounds. Please refer to our safety plan for a detailed list of what the preschool and infant center are doing to keep everyone as healthy as possible. <https://www.adateloheim.org/ECC-Safety-Plan-2020>.

The first day of school will be on Monday, August 19.

To provide the appropriate staff to student ratio, registration in advance is required. Priority enrollment is given to TAE members and currently enrolled students and their siblings. Space is limited to families who are current in their payments to both TAE ECC and Temple Adat Elohim. Please complete and return your registration form to reserve a space for your child.

There are 3 school schedules for you to choose from:

- Monday-Friday 8am-1pm;
- Monday-Friday 8am-4:30pm;
- Monday, Wednesday, Friday 8am-1pm.

**Fee schedule is below.*

**Please remember that the pre-kindergarten (Pre-K) and transitional kindergarten (TK) are 5 days/week programs.*

Please review the reminders below:

- **SNACK, LUNCH, and WATER BOTTLES:** Please provide a water bottle, snacks, and lunch for your child(ren) daily. We find this helps prevent allergic reactions and maintains the nutritional choice for each family. In compliance with TAE's kashrut (food laws) policy, please do not send shellfish or pork to school. For the safety of all children, NO peanuts and/or any other kind of tree nuts are permitted. Food items that are "processed in a facility" with peanuts and/or any other kind of tree nuts are allowed. Avoid items that "may contain" or are "made on shared equipment" with peanuts and/or any other kind of tree nuts.
- **DIAPER POLICY:** If your child is not potty trained it is okay! Please provide diapers (labeled and appropriately sized for your child), wipes, and adult medium sized non-latex gloves.
- **CHANGE OF CLOTHES:** Preschool can get messy and potty accidents can happen. Please send an extra pair of clothes (including socks) with your children daily. You may keep a change of clothes in your child's classroom. Be sure to label all items.
- **NAPPERS:** If your child will be attending school until 4:30pm and naps, please provide a crib sized sheet to cover your child's mat along with a light blanket. Additionally, please provide a healthy afternoon snack in a clearly marked separate bag.
- **RISK AND WAIVER OF LIABILITY:** Please read, sign, and submit our Risk and Waiver of Liability PRIOR to the first day of school. Please email the signed document to daustad@adateloheim.com. The document is available at the end of this document and online <http://www.adateloheim.org/risk-liability-waiver>
- **WELLNESS SCREENING:** Each morning a wellness screening will be completed and temperatures will be checked. We recommend completing the wellness questionnaire before drop off each morning (leave temperature entry blank). We will have copies of the questionnaire available for you on campus as well. The wellness screening questionnaire is available at the end of this document or online www.adateloheim.org/WellnessScreening

After we receive your completed form, accounting will calculate your tuition. Tuition is typically billed over 10 months. For any billing questions or concerns contact Gina by email gnewton@adateloheim.com.

My staff and I look forward to an exciting and creative new school year! If you have any questions, please don't hesitate to contact my office at (805) 497-6920. After registering, please contact Doreen by email daustad@adateloheim.com regarding any schedule changes. We will do our best to accommodate any changes, space permitting.

Warmly,
Donna Becker, Director

New Students to Temple Adat Elohim

In addition to submitting the attached school registration form, new students must submit California State documents and other release forms for their school record. These documents are included in your welcome folder and can also be found on the web <https://www.adatelohim.org/ECC-New-Forms-2020>. **Please note, all records are kept confidential and are used to help keep the children safe. After your registration has been processed, you will receive a parking sticker to post on the lower left-hand side of your car's windshield and an invitation to register for OpenPath, our gate security system.

REGISTRATION APPLICATION
Temple Adat Elohim
EARLY CHILDHOOD CENTER & Gallant-Schiff INFANT CENTER
August 2020 – June 2021

PLEASE PRINT CLEARLY

☐ GALLANT-SCHIFF INFANT CENTER ☐ EARLY CHILDHOOD CENTER

CHILD'S NAME _____ **BIRTHDATE** ____/____/____
ADDRESS _____ **CITY** _____ **ZIP** _____
ADDRESS _____ **CITY** _____ **ZIP** _____
PARENT NAME _____ **PARENT NAME** _____
Home Phone _____ **Home Phone** _____
Daytime Phone (_____) _____ **Daytime Phone (_____)** _____
Cell Phone _____ **Cell Phone** _____
Email _____ **Email** _____

☐ DUES PAYING MEMBER ☐ NON-DUES PAYING MEMBER ☐ PLEASE CALL ME ABOUT TEMPLE MEMBERSHIP

Referred By: _____

Temple Adat Elohim Infant Center and ECC follows the guidelines of the National Association for the Education of Young Children. We offer Infant Center and ECC programs for children between the ages of 6 weeks and 6 years old. Priority enrollment is given to Temple Adat Elohim members and currently enrolled students.

Please select an ECC or INFANT CENTER schedule

(Please see other side for tuition rates)

Pre-K and TK are both 5 day per week programs

____ Monday – Friday; 8am-1pm
 ____ Monday – Friday; 8am-4:30pm
 ____ Monday, Wednesday, Friday; 8am-1pm

Fees payable at Registration	
Registration Fee: Non-refundable & must be included with this form	\$ 185
Disaster preparedness (First time enrollment only)	\$ 20
Total (Please attach your check or Credit/Debit authorization slip for this amount)	

Please read carefully, sign and date: *I have read the admissions agreement on the reverse side of this registration form. I agree to be bound by and adhere to the conditions. I understand that priority enrollment is given to TAE members and currently enrolled students and is limited to families who are current in their payments to TAE Infant Center, TAE ECC and Temple Adat Elohim. If I have requested a copy of the contract, one has been provided to me. I have attached my check payable to TAE ECC or Credit/Debit authorization. Classes are subject to availability on a first-come, first serve basis.*

Parent Signature _____ **Date** _____

See other side →

2020-2021 ADMISSIONS AGREEMENT

THE STATE OF CALIFORNIA LICENSING REQUIREMENTS STATE THAT WE MUST
HAVE AN ADMISSIONS AGREEMENT WITH ALL CLIENTS OF OUR SCHOOL.

- Admission shall be granted without discrimination with regard to religion, race or color. Our school is licensed by the State of California who requires us to fulfill their guidelines. Our teachers meet the standards of State Licensing as well as NAEYC and BJE accreditation standards.
- Fall 2020 Tuition: Schedule options are subject to change.

MEMBER 3 DAYS @ 8am-1pm 6 wks-2yr, 11 mo. Year \$7,650 Month (10 mo.) \$765 3yr - kinder Year \$7,550 Month (10 mo.) \$755	MEMBER 5 DAYS @ 8am-1pm 6 wks-2yr, 11 mo. Year \$9,650 Month (10 mo.) \$765 3yr-kinder Year \$9,530 Month (10 mo.) \$953	MEMBER 5 DAYS @ 8am-4:30pm 6 wks-2yr, 11 mo. Year \$15,040 Month (10 mo.) \$1,504 3yr-kinder Year \$14,920 Month (10 mo.) \$1492
NON-MEMBER 3 DAYS @ 8am-1pm 6 wks-2yr, 11 mo. Year \$8,750 Month (10 mo.) \$875 3 yr-kinder Year \$8,630 Month (10 mo.) \$863	NON-MEMBER 5 DAYS @ 8am-1pm 6 wks-2yr, 11 mo. Year \$10,750 Month (10 mo.) \$1,075 3yr-kinder Year \$10,600 Month (10 mo.) \$1,060	NON-MEMBER 5 DAYS @ 8am-4:30pm 6 wks-2yr, 11 mo. Year \$16,140 Month (10 mo.) \$1,614 3yr-kinder Year \$15,990 Month (10 mo.) \$1,599

Registration Fee: \$185; NEW STUDENT disaster prep fee: \$20

Annual Security Fee (less summer payments if attended summer camp): Member \$625; Non-Member: \$675

- Member rates apply ONLY to Temple Adat Elohim Members who are current in their dues and fees.
- Payment must be received by the first day of each session.
- Late pick up after 4:30 p.m. will be charged \$20.00 flat fee plus \$5.00 per 15 minutes.
- THE STATE OF CALIFORNIA DEPARTMENT OF SOCIAL SERVICES REQUIRES THE FOLLOWING STATEMENT TO BE INCLUDED ON ALL ADMISSION AGREEMENTS. **a)** The Department of Social Services, our licensing agency, shall have the inspection authority in regards to specified Health and Safety Codes. **b)** The Department of Social Services shall have the authority to interview clients, including children or staff, and to inspect and audit client or facility records without prior consent. The licensee shall make provisions for private interviews with any clients, including children or staff members, and for the examination of all records relating to the operation of the facility. **c)** The Department of Social Services shall have the authority to observe the physical condition of the client, including conditions which could indicate abuse, neglect, or inappropriate placement, and to have a licensed medical professional physically examine the client.
- DIAPER POLICY: Parents are required to provide diapers (labeled and appropriately sized) and baby wipes.
- SNACK POLICY: Parents must provide morning snack and lunch for their children daily. We find that this helps prevent allergic reactions and maintains the nutritional value of choice for each family.
- NON-LATEX GLOVES: Each family is required to supply 1 box of adult, size medium, non-latex gloves per session.
- SAFETY PLAN: Must be read prior to submitting the registration form and signing the admissions agreement.
<https://www.adatelohim.org/ECC-Safety-Plan-2020>
- All documents (immunization record, state required forms, emergency card, payment option, etc.) must be completed before your child can be admitted to school.
- The school separation policy requires a parent to be available for pick up as needed. All changes in home or work phone numbers must be reported to the office immediately so parents can be reached in case of an emergency.
- Force Majeure:** Should events beyond the control of TEMPLE ADAT ELOHIM, including, but not limited to, any fire, act of God, hurricane, tornado, flood, extreme inclement weather, explosion, war (including armed conflict), governmental action, act of terrorism, risk of infectious disease, epidemic, pandemic, shortage or disruption of necessary utilities (water, electricity, etc.), or any other event beyond TEMPLE ADAT ELOHIM's control, occur, TEMPLE ADAT ELOHIM has the discretion to close TEMPLE ADAT ELOHIM and/or modify its curriculum, schedules, length of school day, length of school year, and/or means of learning and teaching methods. Should TEMPLE ADAT ELOHIM close, TEMPLE ADAT ELOHIM's duties and obligations under this Contract shall be suspended immediately without notice until such time as TEMPLE ADAT ELOHIM, in its sole and reasonable discretion, may safely reopen. If TEMPLE ADAT ELOHIM cannot reopen due to a force majeure event under this Paragraph, TEMPLE ADAT ELOHIM is under no obligation to refund any portion of any fees, deposits, or other amounts paid. In the event that there is a confirmed case of COVID-19 case among the children or staff, and your class or the school needs to close for up to fourteen days tuition will not be refunded. In the event that TEMPLE ADAT ELOHIM we be closed more than 14 days, we will adjust tuition based on the educational model the school can provide the children.
- A new agreement will be issued if modifications to the original agreement are necessary

This agreement shall be dated and signed (on the reverse side) by the parent, legal guardian or his/her authorized representative **BEFORE** your child can be admitted to school.

Print Name

Signature

Date

ECC Coronavirus/COVID-19 Child Waiver

ASSUMPTION OF THE RISK AND WAIVER OF LIABILITY RELATING TO CORONAVIRUS/COVID-19

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited or limited the congregation of groups of people.

Temple Adat Elohim has put in place preventative measures to reduce the spread of COVID-19; however, TAE cannot guarantee that you or your child(ren) will not become infected with COVID-19. Further, attending TAE or TAE-related activities could increase your risk and your child(ren)'s risk of contracting COVID-19.

By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child(ren) and I may be exposed to or infected by COVID-19 by attending TAE or TAE-related activities and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at TAE or TAE-related activities may result from the actions, omissions, or negligence of myself and others, including, but not limited to, TAE employees, volunteers, and TAE-related activity participants and their families.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my child(ren) or myself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that I or my child(ren) may experience or incur in connection with my child(ren)'s attendance at TAE or participation in TAE-related activities ("Claims"). On my behalf, and on behalf of my children, I hereby release, covenant not to sue, discharge, and hold harmless TAE, its employees, agents, and representatives, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of TAE, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in any TAE-related activity.

I understand and agree that the law of the State of California will apply to this Waiver of Liability.

I HAVE CAREFULLY READ AND FULLY UNDERSTAND ALL PROVISIONS OF THIS WAIVER OF LIABILITY, AND FREELY AND KNOWINGLY ASSUME THE RISK AND WAIVE MY RIGHTS CONCERNING LIABILITY AS DESCRIBED ABOVE:

Signature: _____ Date: _____

Name (printed): _____

I am the parent or legal guardian of the minor named above. I have the legal right to consent to and, by signing below, I hereby do consent to the terms and conditions of this Waiver of Liability.

Signature: _____ Date: _____

Name (printed): _____

Wellness Screening

DATE: _____

Child's Full Name (first and last name): _____

Temperature Reading: _____ (at school)

Has anyone in your house or a caregiver traveled internationally or domestically in the last 2 weeks? _____
In the past 2 weeks has you, your child, or anyone in the child's household been diagnosed, tested, or quarantined under a doctor's order under Covid-19? _____

Do you, your child, or anyone living in your home have any of the following symptoms?

Please check all that apply:

Shortness of Breath: _____	Diarrhea: _____	Poor Appetite: _____
Sore Throat: _____	Nausea: _____	Muscle Aches/Pain: _____
Loss of Taste/Smell: _____	Vomiting: _____	Headache: _____
Nasal Congestion: _____	Fatigue: _____	*None of the above: _____
Dry Cough: _____		

Wellness Screening

DATE: _____

Child's Full Name (first and last name): _____

Temperature Reading: _____ (at school)

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Loss of Taste/Smell: _____	Vomiting: _____	Headache: _____
Nasal Congestion: _____	Fatigue: _____	*None of the above: _____
Dry Cough: _____		

Name _____

**TEMPLE ADAT ELOHIM INFANT/EARLY CHILDHOOD CENTER
August 2020 – June 2021**

PAYMENT INFORMATION

Tuition Payment Options:

**This form MUST accompany your Registration Form
to reserve your child's space.**

- ☐ Ten (10) payments starting August 1, 2020 through May 1, 2021, by giving us credit card authorization (credit/debit card payments have an additional one-time \$50 processing fee paid August 1, 2020)

Card #: _____ Exp. _____ / _____

Billing Address _____
Street City Zip

Verification # _____
3 digit # on the back of your credit card

Signature: _____

Refer a friend and get a discount of \$250 on your last month of tuition!

*1 credit offer per year

*Must be a new family to TAE

*Enrolled and attending a minimum of 6 months