

Summer 2021

Covid Safety Protocols

Illness Policy

We now know that Covid-19 is transmittable even when mild or no symptoms are present. Therefore, we ask that you take even the slightest sign of illness seriously out of an abundance of caution and keep your child home. TAE must firmly implement the following illness policy by the State of California Department of Social Services regulations.

- Children, adults, and staff may not enter campus if the following signs of illness are present, even if fever free: runny nose, cough, red/watery eyes, diarrhea, vomiting, fever, rash, or stomach pain.
- Children or adults with a temperature above 100 degrees will not be permitted on campus.
- Children who become ill at school will be isolated with a staff member.
- Children who become ill at school **MUST be picked up within 30 minutes.**
- If a child, family member, or staff member comes into contact with an individual who tests positive for Covid-19, the ECC office must be notified immediately. The child will not be permitted to return to school for 14 days. Tuition will not be refunded or credited.
- If a child, family member, or staff member attends a large group gathering, the ECC office must be notified immediately following the event. The child and family members may not be permitted to enter the TAE campus for 14 days following the gathering. If the child is not permitted to attend camp, tuition will not be refunded or credited.
- If a child becomes ill, the child must stay home until fever and symptom free (without medication) for 72 hours and must provide a clearance from a doctor in writing. Tuition will not be refunded or credited.
- Children attending ECC with an underlying health condition must contact Donna Becker dbecker@adatelohim.com to complete a health screening. If you would like to speak with Donna by phone, please include the best number to reach you in the email. A doctor note may be requested.
- If a child is diagnosed with Covid-19, we will be required to report the diagnosis to the Department of Social Services and the Department of Health. They will provide guidelines about next steps.

Drop-off/Pick-Up Procedures

Drop-off and pick-up will take place on the courtyard (in front of the Sanctuary building). There will be a daily questionnaire and a temperature check required to be completed each morning. Please allow extra time during drop-off and pick-up to complete your screening. During drop-off and pick up you will be required to wear a mask and we ask that you stay at least 6 feet from other families. At the end of the school day, a teacher or administrator will walk the children from the classrooms to the courtyard for pick-up. Please read the bullet points for more details.

- Campus entry will only be permitted at the main temple gate (in front of the Sanctuary building) and OpenPath will be disabled from all other gates and doors.
- Pick-up and drop-off will take place on the courtyard (in front of the Sanctuary building)

- Please arrive no earlier than 15 minutes before your registered drop-off time. If you arrive early, please wait in your car.
- Upon entry, hands must be sanitized at the sanitation station.
- A daily health screening questionnaire must be completed and submitted for each child every morning to assess health and potential risk of Covid-19 contact.
- A temperature clearance using a no touch thermometer will take place each morning.
- Caregivers must wait on the courtyard during drop-off and pick-up. Caregivers may not enter the inner gates including playground, classrooms, or offices without being cleared by a staff member. Infant center families are exempt and will be permitted to drop-off and pick-up in the infant center after being screened.
- Adults must wear masks at all times. Children over the age of 2 will be encouraged (not required) to wear masks. Children age 3 and over must wear a mask (unless they cannot due to a health condition).
- Sign-in and sign-out sheets will be located on tables on the courtyard (in front of the Sanctuary building). Each child will have a personal notebook. We recommend bringing your own pen to use.

Child Grouping and Physical Distancing Strategies

- ECC classrooms will have a maximum of 12 to 14 children with 2 teachers.
- Infant center will have a maximum of 12 children with 4 teachers.
- Classroom groups and teachers will remain consistent.
- Tables, chairs, cribs, and nap mats will be spaced apart.
- Teachers will use tape or other visual markers to help keep the children physically distanced.
- Outdoor time is encouraged for all classrooms. One group will play in a designated area at a time.
- Classroom doors and windows will be opened prior to student arrival and windows will be kept open throughout the day to ventilate the classrooms, weather permitting.
- All large group activities are cancelled until further notice.
- The playground is closed for use before and after school.
- Classroom volunteers and visitors are be permitted.
- Adults will have access to the restrooms and in the Sanctuary building only.

Disinfecting and Cleaning:

- Children and teachers will wash their hands with soap and water for twenty seconds throughout the day. Hand sanitizer will be used if needed. Please do NOT send sanitizer to school in the children's backpacks. Hand washing will also be required:
 - Before and after handling food
 - Before and after restroom usage (including staff who are diapering or assisting in the bathroom)
 - After playing outdoors
 - After a sneeze, cough, or blowing of the nose
- Posters with visual cues will be posted above sinks to remind children about washing hands properly.
- Teachers will closely supervise handwashing. Children will learn a handwashing song to make sure they wash their hands effectively.
- Adults must wear masks at all times. Children over the age of 2 will be encouraged (not required) to wear masks. Children age 3 and over must wear a mask (unless they cannot due to a health condition). Children will have mask breaks as needed.

- Surfaces and objects that are frequently touched will be cleaned, sanitized, and disinfected daily and routinely including:
 - Light switches
 - Door handles
 - All dispensers (i.e. paper towel, soap)
- Lunch tables and chairs will be sanitized immediately after use.
- Families must supply all meals, including morning snack, afternoon snack, and lunch. *Please remember we are a nut free school.*
- Toilets will be sanitized after each use and a deep cleaning will occur daily, in the middle of the day, and each evening.
- Toys will be placed in a “wash me” bin for shared and mouthed toys. Wash me bin toys will be sanitized before reuse.
- Rugs and items that cannot be properly disinfected will be removed from the classrooms.
- Staff will wear gloves when handling food, assisting children with injuries and during illness.
- Each child who naps will be assigned an individual nap mat. The mat will be sanitized after each use and will NOT be shared.

Traveling

- Families who are traveling or are welcoming travelers will be excluded from the program and campus functions for 10 days after returning home. A PCR Covid test may be required before returning to school.

Families must comply with all of the above or they will be excluded from the program. Tuition will not be refunded or credited if a family is excluded from the program.

The above procedures are subject to change based on state and city regulations. Families will be notified of these changes in advance, whenever possible.

Trusted Resources:

Centers for Disease Control and Prevention CDC
 Ventura County of Public Health
 Department of Social Services, Child Care Licensing
 Office of Governor Newsom
 Office of Mayor Garcetti